



Trees Organic
COFFEE & ROASTING HOUSE

Policies & Procedures

Hiring

Only people who are legally entitled to work in Canada may be hired to work at Trees. A copy of the work permit must be kept on file for any employee hired who is not a citizen or permanent resident of Canada.

We will not use gender, race, religion, marital status or sexual orientation as a determining factor when considering a person for employment. Candidates will be selected for employment based on necessary qualifications regarding experience and ability to work within company expectations such as availability.

A probationary period of 90 days from the first day worked will apply to each new employee. During the probationary period, Trees management may terminate an employee without just cause or prior notice. At the same time, the employee, during his or her probationary period, may terminate the employment for any reason with no notice given.